

# Enterprise Content Management (ECM)



Content Management is the process of organizing unstructured content. Businesses are buried in paper-based and digital content as they generate large quantities of business documents. As content volume grows, business processes become strained, documents become lost, access permissions become unmanageable, printing and storage costs increase, and employees make poor decisions based on inaccurate and outdated information.

Organizing unstructured content enables organizations to leverage enterprise knowledge for a competitive advantage. eVerge Group helps organizations to build a strategic content management infrastructure that enables them reduce costs, automate business processes, consolidate Web sites and easily share content across the entire organization.

Oracle's Enterprise Content Management (ECM) applications offer a rapid return on investment through the industry's most cost-effective and complete content management platform.

ECM reduces costs by delivering these benefits:

- **Improved productivity and reduced paper use**  
Implement Oracle Universal Content Management to efficiently create, distribute, and manage documents electronically reducing error-prone, labor-intensive workflows.
- **Streamlined processes**  
Image-enable your line of business applications, such as accounts payable, leading to reduced document processing errors and decreased manual intervention with Oracle Document Capture and Oracle Imaging and Process Management.
- **Lowered shipping costs**  
Expedite and secure the delivery of paper documents while lowering the costs of shipping paper from remote offices with Oracle Distributed Document Capture.
- **Reduced content storage and discovery costs**  
Manage the lifecycle and retention of both records and everyday business documents from a single environment while removing outdated content making your records and retention program more efficient and content searches more effective with Oracle Universal Records Management.
- **Enhanced information security**  
Secure your digital information everywhere it is stored and used ensuring that your organization's vital and valuable information assets are protected while reducing overall risk with Oracle Information Rights Management.

For more information, please contact Edward Richa at 972-398-5922 or email us at [richae@evergroup.com](mailto:richae@evergroup.com).

## Why eVerge Group?

- **Experience** – eVerge Group consultants have on average 6+ years of experience and have delivered dozens of successful projects over the past 15 years.
- **Value** – We deploy smaller, highly experienced teams that understand and can adapt a proven UCM strategy to meet your needs. We understand how to design, budget, manage and deliver a UCM solution in a cost-effective manner.
- **Process** – Our PrecisionFit Methodology ensures that your needs are being met in the design process and that you people are prepared to manage the system at go-live.
- **Flexibility** – We understand the needs of each organization are unique, and therefore structure our project plans to specifically meet your requirements.

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